



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Kinde Durkee, Treasurer
Committee to Re-Elect Loretta Sanchez
9531 Via Ricardo
Burbank, CA 91504

JUL 7 1998

Identification Number: C00326264

Reference: Amended 12 Day Pre-Primary Report (4/1/98-5/13/98) dated 5/27/98

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-You have received a contribution from Bischoff/Schatte Partnership I Straub Distributions Co., which is an unincorporated partnership. Generally, these types of contributions are attributed to each person based on their percentage of ownership of the firm. However, any other accepted formula may be used. Each person who has contributed in excess of \$200 since January 1 should be identified by name, address, occupation, name of employer, amount of contribution, and aggregate total on Schedule A. (11 CFR §110.1(e)).

-You must attempt to obtain the occupation and name of employer for all individuals who contribute more than \$200 in a calendar year.

A committee may establish "best efforts" by providing the Commission with a description of its procedures for requesting the information. It is also in the best interests of the committee to provide a copy of its solicitation. In order to establish "best efforts", the committee must demonstrate that it makes at least one request for the information after the contribution is received. This one request must be made for any solicited or unsolicited contribution that exceeds the \$200 threshold and lacks the necessary information.